

Job Description

Job Title	Maintenance Technician
BUCF	
Function	Supply Chain
Department	Depot Automation and Maintenance
Reports to (Job Title)	Depot Manager/National Systems Manager
Location(s)	

PURPOSE OF ROLE

Summary	To be responsible for Planned Preventative Maintenance, system breakdowns, defect repair and general upkeep of the depot facilities and automation ensuring that system cleanliness and condition is kept to a high standard.
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KEY RESPONSIBILITIES

Key Responsibilities/Accountabilities	<p>General</p> <ul style="list-style-type: none"> • Maintaining high volume picking machinery via planned maintenance schedules with the responsibility for the maintenance of all other ancillary equipment. • Immediate response to any breakdowns to the production equipment in accordance with the production hours • Maintain up to date records of all maintenance work, defect repair and on site spares. • Assist in the supervision and control of all site based mechanical and/or Electrical operations • Generation of appropriate paperwork in line with company procedures and work instructions. • Engage with contractors including obtaining/providing permits to work, risk assessments and method statements. • Be able to undertake work/training within other UK depots. • Adhere to strict Health and Safety policies. • Assist in depot projects. • Provide technical training where required
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PERSON SPECIFICATION

Skills, specialist skills, education, qualifications and knowledge required for the role	Must have (essential)	Good to have (desirable)
	<p>Experience</p> <ul style="list-style-type: none"> • Experience working within a Technical department especially maintenance • Experience working on automated conveyor systems <p>Skills</p> <ul style="list-style-type: none"> • Electrical/Mechanical • Root cause analysis <p>Knowledge</p> <ul style="list-style-type: none"> • Good understanding of Health and Safety policies 	<p>Experience</p> <ul style="list-style-type: none"> • Experience in pharma industry <p>Skills</p> <ul style="list-style-type: none"> • Good communication • Time Management • Organisational Skills • Attention to detail <p>Knowledge</p> <ul style="list-style-type: none"> • Ability to read schematic diagrams

	<ul style="list-style-type: none"> • Good Technical knowledge of mechanical/electrical/pneumatic equipment • Good understanding of automated equipment <p>Qualifications</p> <ul style="list-style-type: none"> • Educated to GCSE level C or above • Basic electrical /mechanical/pneumatic qualification 	<p>Qualifications</p> <ul style="list-style-type: none"> • Electrical /mechanical/pneumatic/plc qualifications • Health and safety training
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VALUES AND BEHAVIOURS

Key Behaviours Required	<p>Phoenix BASE Behaviours Relevant to role</p> <p>Phoenix Values Proactive Reliable Respect</p>
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