
Job Title : NuCare Warehouse Operative

Job Summary: Within this position you will be working as part of a new team in a busy dispensing and distribution centre, under the guidance and supervision of the NuCare Operations Supervisor. Involved in all NuCare operational areas including goods in, order fulfilment and dispatch.

- Key Responsibilities :
- Receiving and processing orders in line with the NuCare operational model
 - Receiving, moving, checking and storing incoming goods
 - Ensuring incoming goods are placed in inventory as required by the NuCare operational model
 - Replenishment and completion of orders in line with the NuCare operational model
 - All dispatch procedures in line with the NuCare operational model
 - Compliance with company Health and Safety and regulatory legislation
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Key Experience,
Knowledge, Skills &
Qualifications:

Experience

Desirable:

- Has an understanding of health and safety regulations
- Warehouse experience is desirable, although full training will be provided in the company systems and processes

Skills

Essential:

- Ability to carry out manual handling duties
- The ability to work as part of a team, with a flexible 'can do' attitude to work, and a good work ethic is essential
- Good communication and interpersonal skills

Desirable:

- The ability to use, with training, a Warehouse Management System which includes hand held devices and barcode scanners
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Qualifications

Essential:

- 3 grade C or above GCSEs

Important - Job Specification Additional Requirements

NuCare is a new business for the PHOENIX Group. The operational model is unique and may change as the needs of the business change. The above headline job specification attempts to capture the key requirements of the role although is not exhaustive. It will be a requirement that all employees within the NuCare operational team fully understand all aspects of the NuCare operational model as roles will be interchangeable as required.
